

# Tech Talk

# ONE CLICK FIX

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## Use OneDrive to Save Files!

OneDrive is Microsoft's cloud service, which basically means that you can store files on the cloud. While utilizing files stored on the cloud does require an internet connection, it is a great way to combat malware, hard drive corruptions, or ransomware. This is because the files are not stored locally and the cloud service essentially acts as a backup. So, if an attacker gains access to your computer, encrypting files and demanding a ransom, you can sleep easy knowing your files are safely stored on the cloud.

You may wonder why a risk report is important, and I will tell you why. A risk report identifies risks that increase your susceptibility to a cyber attack, as well as the potential damages to your home or organization should an attack occur. Our risk report consists of 3 main components: ransomware readiness, remote privileged activity, external vulnerability scan. Knowing these security holes is incredibly important; the average cost of a data breach (for companies of all sizes) is \$200,000! Worse, the average ransomware payment for a small business is \$42,000! We couple our report with real-time network monitoring, which helps identify and isolate the 90% of breaches occurring during non-working hours; although, our network monitoring is 24/7 365, just like our technical support. (: If you're interested in protecting your network, at home or at work, give us a call!

## How to find your Wi-Fi Password (Windows):

1. Go to the "Network and Sharing Center"
2. Right-click on the Wi-Fi network icon
3. Select "Wireless Properties"
4. Click on "Show Characteristics" box
5. View your Wi-Fi password!



# Amy's Corner: Keyboard Shortcuts Pt. 1

## **CTRL + F: Search for Text**

Use this keyboard shortcut in just about any application on your computer. Let's say you have a 300 pg. teBook & must quickly find anywhere it mentions "this phrase", easily find & navigate to it with CTRL + F!

## **CRTL + A: Select all Items**

Have you ever had a huge paper and needed to adjust the paper's font? Instead of holding down your mouse while scrolling through countless pages, utilize CTRL + A to quickly highlight the entirety of the document!

## **Windows Key + L: Lock Screen**

To stay safe, we should always lock our computer screens upon leaving the device. Rather than navigating to the start menu to do so, simply hold the Windows Key and 'L' simultaneously!

## **F2: Rename Files**

You may right-click a file and select 'rename' to rename it. Save yourself the clicks and utilize F2! Highlight the desired file, hit 'F2' on your keyboard, and type in the new file name.

## **CRTL + Z: Copy & Cut**

If you are coping, pasting, & then going back to delete the copied text, you should utilize the CTRL + Z shortcut. The highlighted text will be cut and copied to your clipboard; no more going back to delete!

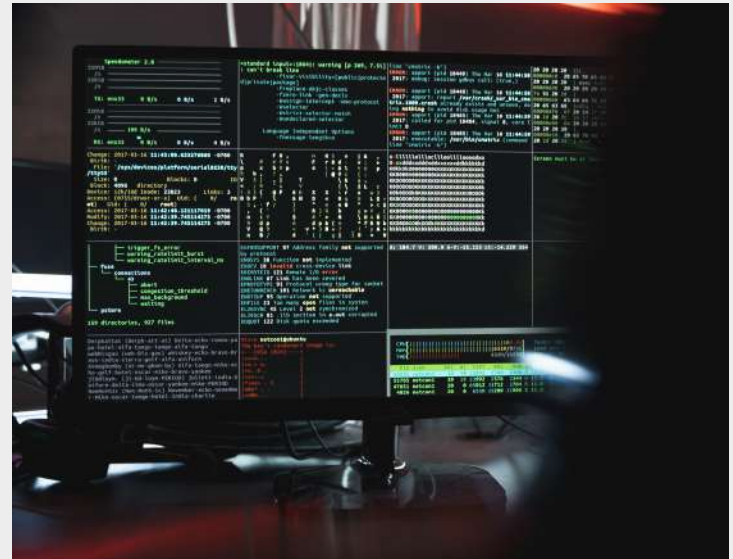


*We can take your  
old tech & recycle  
it for you!*



# WE DO ONSITES OR REMOTES - 24/7 / 365

We're there when you need us - onsite or by remote - highly skilled, friendly service that gets it done. We take care of your servers, desktops, laptops, network, internet, and more. Addressing small problems before they become issues. And if your internet goes down, we address it immediately.



## ENTERPRISE CIO SERVICES

Have an issue? Let us know, instantly, through our email ticketing system or helpdesk phone. We can also receive alerts regarding your various systems in real time. Not only can you treat us just like an internal IT department, but we can act as your CIO. We provide vision and oversight for your IT - making sure you're using it as a competitive advantage, ensuring your projects stay on budget, and helping you become compliant with industry regulations.



## CYBER SECURITY & DISASTER RECOVERY

We make sure that your network is secure from hackers and breaches - and that your computers and users aren't susceptible to viruses, malware, and other cyber threats. From designing a simple server backup to creating a comprehensive business continuity plan, our technicians are experts in data security. They'll keep your data safe from loss, theft, hackers, and inevitable zombie apocalypse.

